

**CONSTITUTION**  
**FOR**  
**WFSE / AFSCME COUNCIL 28**  
**INTERPRETERS UNITED, LOCAL 1671**

*ARTICLE I*

*Name*

The name of this organization shall be Interpreters United, Local Number 1671 of the American Federation of State, County and Municipal Employees, AFL-CIO.

*ARTICLE II*

*Affiliations*

This Local Union shall be affiliated with the Washington Federation of State Employees Council Number 28 of the American Federation of State, County and Municipal Employees; the Washington State Labor Council, AFL-CIO; and the appropriate central body of the AFL-CIO.

*ARTICLE III*

*Objectives*

The objectives of Local 1671 shall be to carry out on a local basis the objectives of the American Federation of State, County and Municipal Employees.

*ARTICLE IV*

*Membership and Dues*

**Section 1.** All Language Access Providers who render interpreter services for Washington State Department of Social and Health Services appointments or Medicaid enrollee appointments on or after January 1, 2009 are eligible for membership in this Local Union, subject to the requirements of the Constitution of the International Union.

**Section 2.** Application for membership shall be made on a standard application form. Unless such form includes a valid authorization for payroll deduction of dues, the application shall be accompanied by the current month's dues.

**Section 3.** The monthly membership dues of Local 1671 shall be set by the Council 28 Executive Board per Article II, Section 4 of the Council 28 Constitution.

**Section 4.** Membership dues shall be payable monthly in advance to the Local Treasurer and in any event shall be paid not later than the 15th day of the month in which they become due. Any member who fails to pay dues by the 15th day of the month in which they become due shall be considered delinquent, and upon failure to pay dues for two successive months shall stand suspended. Provided, however, that any person who is paying dues through a system of regular payroll deduction shall, for so long as such person continues to pay through such deduction method, be considered in good standing.

**Section 5.** A member suspended under the above section may be reinstated to membership in the local on payment of all arrearages plus the current month's dues.

## *ARTICLE V*

### *Local 1671 Meetings*

**Section 1.** Regular meetings of Local 1671 shall be held at least four times a year, at a time and place to be fixed by the membership or the Local Executive Board.

**Section 2.** Special meetings of Local 1671 may be called by the Local President, the Local Executive Board, or by petition filed with the President and signed by 10% members of the Local. Special meetings may also be called by the International President or by an authorized representative of the International President.

**Section 3.** The quorum for meetings of Local 1671 shall be 15 members in good standing.

## *ARTICLE VI*

### *Officers, Nominations, and Elections*

**Section 1.** The Executive Board of Local 1671 shall be constituted by eight executive officers: a President, a Vice President, a Secretary, a Treasurer, and four regional Executive Board members. In addition, there shall be elected three members who shall serve as Trustees, and there shall be elected twelve members who shall serve as District Chairs. Trustees may not be elected to the Executive Board, but may be elected as a District Chair.

**Section 2.** The Trustees shall be elected to three-year terms of office, except that in the initial election, one shall be elected for a one-year term, one for a two-year term, and one for a three-year term. All other officers shall be elected for a term of two years.

**Section 3.** The President, Vice President, Secretary, Treasurer, and Trustees shall be nominated and elected by the statewide membership. The four regional Executive Board members shall be nominated and elected by interpreters residing in their region according to Appendix A of the Local 1671 constitution. The twelve District Chairs shall be nominated and elected by interpreters residing in their district according to Appendix A of the Local 1671 constitution.

A member's primary residence address shall be used to determine in which region and district a member may nominate and elect officers. Only in cases where a member does not have a primary address shall post office mailing boxes be used for the basis of determining residency. If a member lives outside of the State of Washington, they shall be considered part of the county geographically nearest to their primary residence address.

**Section 4.** Nominations shall be made at a regular or special meeting of Local 1671 or through an online form. At least fifteen days' advance notice shall be given the membership prior to the nomination meeting. A nominating committee may be appointed or elected to make nominations, but whether or not such nominating committee is used, nominations shall be permitted from the floor at the nomination meeting. All regular elections shall be held in the month of October.

**Section 5.** To be eligible for office, a member must be in good standing for one year immediately preceding the election, except in the initial election held in Local 1671; provided, however, that no retired member shall be a candidate for office. For a member who is transferred or promoted into Local 1671 from another AFSCME local, this requirement shall be satisfied if such member's combined membership in good standing in both Locals is one year at the time of the election. In addition, to be eligible to be nominated and elected as a District Chair, a member must also be a Council 28 certified shop steward.

**Section 6.** Officers shall be elected by secret ballot vote, and the balloting shall be conducted so as to afford to all members a reasonable opportunity to vote. At least fifteen days' advance notice shall be given the membership prior to the holding of the election.

**Section 7.** All matters concerning nominations and elections in Local 1671 shall be subject to the provisions of Appendix D, entitled Elections Code, of the International Union Constitution.

**Section 8.** Vacancies in office shall be filled for the remainder of the unexpired term by vote of the Executive Board.

**Section 9.** Every officer shall, upon assuming office, subscribe to the Obligation of an Officer contained in Appendix B of the International Union Constitution.

**Section 10.** Any elected officer will be removed from office if s/he is absent without acceptable excuse from three consecutive meetings of the same body. *ARTICLE VII*

#### *Duties of Officers and Executive Board*

**Section 1.** The President shall:

- A. Preside at all meetings of Local 1671 and of the Executive Board.
- B. Be a member of all committees except election committees.
- C. Countersign all checks drawn against the funds of Local 1671.
- D. Appoint all standing committees and all special committees of Local 1671, subject to the approval of the Executive Board.

- E. Report periodically to the membership regarding the progress and standing of Local 1671 and regarding the President's official acts.

**Section 2.** The Vice President shall:

- A. Assist the President in the work of the President's office.
- B. In the absence of the President or in the President's inability to serve, preside at all meetings and perform all duties otherwise performed by the President.
- C. Upon approval by the Local Executive Board, be authorized to act as co-signer of checks drawn on the Local funds in place of either the President or the Treasurer.

**Section 3.** The Secretary shall:

- A. Keep a record of the proceedings of all membership meetings and of all Executive Board meetings.
- B. Carry on the official correspondence of Local 1671, except as the Executive Board may direct otherwise.
- C. Maintain Local 1671's website.
- D. Perform such other duties as the Executive Board may require.

**Section 4.** The Treasurer shall:

- A. Receive and receipt for all monies of Local 1671.
- B. Deposit all money so received in the name of Local 1671 in a bank or banks selected by the Executive Board, and money so deposited shall be withdrawn only by check signed by the President and the Treasurer.
- C. Prepare and sign checks for such purposes as are required by the constitution or are authorized by the membership or the Executive Board.
- D. Prepare and submit the monthly membership report to the International Union office and see that a check is drawn in payment of the Local's per capita tax each month and sent to the International Secretary-Treasurer.
- E. Keep an accurate record of receipts and disbursements and shall, once each month, submit to the membership a monthly operating statement of the financial transactions of the local for the previous month.
- F. Act as custodian of all properties of Local 1671.
- G. Give a surety bond for an amount to be fixed by the Executive Board of Local 1671, at the expense of Local 1671 and through the International Union. International Union Constitution to be submitted to the International Union are submitted in accordance with the International Union Constitution.
- H. See that any financial reports required by the International Union Constitution to be submitted to the International Union are submitted in accordance with the International Union Constitution.

**Section 5.** The regional Executive Board members shall:

- A. Coordinate with District Chairs to recruit, educate, and mobilize members in their region.

- B. Attend district meetings in their region.
- C. Assist District Chairs in recruiting, mentoring and supporting stewards in their region.

**Section 6.** The District Chairs shall:

- A. Recruit, educate, and mobilize members in their district.
- B. Hold at least bimonthly meetings in their district.
- C. Recruit, mentor, and support stewards in their district.

**Section 7.** The Trustees shall make or cause to be made at least semi-annually an audit of the finances of Local 1671, including the finances concerning any health and welfare, pension, insurance or other benefit programs covering members of such local, and shall report to the membership on the results of such audit.

**Section 8.** The Executive Board shall be the governing body of the Local Union except when meetings of the Local Union are in session. All matters affecting the policies, aims and means of accomplishing the purposes of Local 1671 not specifically provided for in this Constitution or by action of the membership at a regular or special meeting shall be decided by the Executive Board. Regular Executive Board meetings of Local 1671 shall be held monthly at a time and place to be fixed the Local Executive Board. Special meetings of the Executive Board may be called by the President or a majority of the members of the board. A report on all actions taken by the Executive Board shall be made to the membership at the next following Local 1671 meeting. A majority of the members of the Executive Board shall be required for a quorum.

## *ARTICLE VIII*

### *Miscellaneous Provisions*

**Section 1.** This Local Union shall at all times be subject to the provisions of the Constitution of the American Federation of State, County and Municipal Employees.

**Section 2.** Except to the extent specified in this Constitution, no officer of Local 1671 shall have the power to act as agent for or otherwise bind the Local Union in any way whatsoever. No member or group of members or other person or persons shall have the power to act on behalf of or otherwise bind the Local Union except to the extent specifically authorized in writing by the President of the Local Union or by the Executive Board of the Local Union.

**Section 3.** The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern this Local Union in all cases to which they are applicable and in which they are not inconsistent with this Constitution and special rules of this Local Union or of the American Federation of State, County and Municipal Employees.

## *ARTICLE IX*

### *Amendments*

This Constitution may be amended, revised, or otherwise changed by a majority vote of the members voting on such proposed change and such change shall take effect only upon written approval of the International President. Proposed amendments to this Constitution must be made at a regular or special meeting of Local 1671 and read and voted on at a subsequent meeting of Local 1671, adequate and proper notice having been given to the membership prior to the date on which the vote is taken. A written copy of the proposed amendment shall be furnished to every eligible voter at the meeting at which the vote is taken.

## *Appendix A – Local 1671 Regions and Districts*

### **REGIONS**

**Region 1:** All interpreters residing in District 1a, District 1b, and District 1c.

**Region 2:** All interpreters residing in District 2a, District 2b, and District 2c.

**Region 3:** All interpreters residing in District 3a and District 3b.

**Region 4:** All interpreters residing in District 4a, District 4b, District 4c, and District 4d.

### **DISTRICTS**

**District 1a:** Wahkiakum, Cowlitz, Clark, Skamania, and Lewis counties

**District 1b:** Callam, Jefferson, Grays Harbor, Pacific, Mason, and Thurston counties

**District 1c:** Pierce and Kitsap counties

**District 2a:** City of Seattle

**District 2b:** south King County (within the zip codes 98001, 98002, 98071, 98092, 98010, 98013, 98022, 98003, 98023, 98063, 98093, 98025, 98030, 98031, 98032, 98035, 98042, 98064, 98089, 98038, 98047, 98051, 98055, 98056, 98057, 98058, 98059, 98062, and 98070, but excluding those residing in Seattle city limits)

**District 2c:** north King County (within the zip codes 98224, 98004, 98005, 98006, 98007, 98008, 98009, 98015, 98011, 98041, 98014, 98019, 98024, 98027, 98029, 98028, 98033, 98034, 98083, 98039, 98040, 98045, 98050, 98052, 98053, 98073, 98074, 98075, 98288, 98065, 98072, and 98077, but excluding those residing in Seattle city limits)

**District 3a:** Snohomish county

**District 3b:** Skagit, Whatcom, San Juan, and Island counties

**District 4a:** Klickitat, Yakima, Kititas counties

**District 4b:** Grant, Adamns, Benton, Franklin, Walla Walla, and Columbia counties

**District 4c:** Douglas, Chelan, and Okanogan counties

**District 4d:** Ferry, Stevens, Pend Orielle, Lincoln, Spokane, Whitman, Garfield, and Asotin counties